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Minutes

Board of Elevator Examiners

365 East St. – Anne Sullivan Building

Tewksbury, MA 01876

March 12, 2014, Nine O'clock a.m.

1. Board Members Present:

Patrick Coyle, Chair Counsel

Lenny Chase, Member

Ed Sandell, Member

George Dahlquist, Member

George Ramian, Member

Guests Present:

Deirdre Ann Hosler, Deputy General

Pamela Hodge, Clerk V

Board Members Not Present:

Paul Keyes, Member

2. The minutes from the last meeting on February 26, 2014, were reviewed by members present; **motion to approve these minutes by George Ramian, seconded by Ed Sandell. Motion to accept the minutes as read; all in favor, passed/ unanimous vote 5-0.**

New Business:

3. Ed Sandell brought up the examination of open book part 2 on the 524 CMR State License Examinations. Chair said he's been reviewing the A17.1 pass test results, and the candidate's are scoring favorable and drastic opposite of the closed book 524 CMR part 1. I believe it a fair thing to have candidates look it up in the book **both parts (1 and 2)**, were not extending their time, will still be 4 hours. Any discussion on that? Ed

Sandell agrees with that; our focus is if they don't know something they should have the ability to find it on their own. Chair asks anybody else want to comment? Deputy Counsel Hosler said there might be a few things in 524 CMR that you would want a licensee to know without going to the code book. George Ramian suggest making it all one test, they can use both books but, they have to know what book to use. We are testing them for (the ability to know how to use the books). Chair said he's in favor of having the 2 books and 2 parts of the test and put in some administrative questions before they open the book. Chair brought up that one of the curriculums for N. E. E. P., for us to accept their program because it was all mechanical, was to have 8 hours of Continuing Education given into the program.

Mr. Ramian made a motion that the B. E. E. members take a sample test to see how we do with the open book test on section 524. Lenny Chase seconds the motion. Chair said a motion was made by Mr. Ramian and second by Mr. Chase that we take a sample examination before we present an open book examination on the 524 CMR. Any further discussion on the motion; members reply no. Chair then calls for a vote; Lenny Chase (Y), Ramian (Y), Dahlquist (Y), Sandell (Y), Patrick Coyle (Y), unanimous 5-0.

Mr. Chase said he was told that we will receive the scantron with the program. Chair said that might present a problem because 2 meetings ago we voted NOT to use the scantron, but to go to the manual correction. Deirdre said that's alright you can take a new vote to use the scantron.

Matters not reasonably anticipated 48 hours in advance of meeting:

Mr. Chase said that's the discussion we just had, regarding making the license test open book part 1 and part 2. Chair agrees and moves on to the training of the Open Meeting Law Presentation. It is mandatory for all Board members.

Open Meeting Law Presentation:

DGC Hosler went through the Open Meeting Law powerpoint presentation (see Exhibit List Below).

Mr. Ramian ask the question; we discussed that we are going to take a look at the test to see if it's going to be open book or not, should that be in Executive Session? DGC said yes, you don't want the test to be public.

DGC Hosler concluded by saying the most important thing to take away from this training is; 1. Don't talk or email about Board business among 3 or more member. 2. Take ownership in

reviewing the minutes for compliance Open Meeting Law. 3. Pay attention to noticing specific agenda items simply listing “new business” is not sufficient notice.

Mr. Ramian asks if he could step back to New Business. He said it’s an issue with recess lighting/Otis cab; it was with the supports broken, rubberized insulation that was on the thread rod. Over the years it had deteriorated and broken down. I think we need to as a Board make the companies aware of the situation of having this happen at other locations. Chair said that’s not under our jurisdiction that is B. E. R.

Ed Sandell had one more thing under New Business he followed up with Walter Zalenski, Chief of Inspections-Elevators about the Scantron and he said the Commissioner has made a determination that we will use the Scantron, it’s what been used already, and he wants us to use it. We will be getting the computer with the program on it. Until we get that in place we can continue grading by hand. That’s the Commissioner decision and he’s implementing it. Chair said however, it’s not up to the Commissioner; it’s up to this Board to determine how we will give and correct the examinations. Chair said its fine if he wants to do it like that, but that’s a Board jurisdiction, that’s under Chapter 71C. What I would like to see is that everyone on the Board be trained on the Scantron. Any other business, members reply no, so chair said if no other business I would like to detain a motion to adjourn.

A motion was put forth to adjourn the meeting by Ed Sandell and second by George Dahlquist. Chair asks any discussion on the motion; members reply no. Chair ask all in favor; unanimous 5-0.

Adjourned: 10:25 AM

Prepared by: Pam Hodge

Exhibit List

Open Meeting Law Powerpoint Feb 2014